

Report of the Assistant Chief Executive (Citizens and Communities)

North East (Outer) Area Committee

Date: 17 March 2014

Subject: Outer North East Parish and Town Council Forum

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Harewood Wetherby		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. The Outer North East Area Committee supports the Outer North East Parish and Town Council Forum which is held quarterly. All town and parish councillors and clerks are welcome to attend the forum.
2. This report provides the minutes of the forum for the area committee to note, and highlights any issues raised where the forum needs support in resolving them from the Area Committee.

Recommendations

3. The Area Committee is requested to note the minutes of the forum and, where appropriate, support the Parish and Town Council Forum in resolving any issues raised.

1 Purpose of this report

- 1.1 The purpose of this report is to provide the Area Committee with the minutes from the latest meeting of the Outer North East Parish and Town Council Forum.

2 Background information

- 2.1 Outer North East Parish and Town Council Forum provides an opportunity for the parish and town councillors from Alwoodley, Harewood and Wetherby wards to:
 - Receive presentations and hold discussions on issues of common interest;
 - Share information and good practice;
 - Raise any issues of concern;
- 2.2 The forum meets quarterly, with the position of chair rotating between the ward members

3 Main issues

- 3.1 The latest meeting took place at Bardsey Village Hall and included items on Grounds Maintenance, street cleaning and Environmental Enforcement.
- 3.3 The minutes of the meeting are attached at Appendix 1.

Corporate Considerations

4 Consultation and Engagement

- 4.1 In their role as democratically accountable bodies, local councils offer a means of shaping the decisions that affect their communities. Parish and town councillors and officers possess local knowledge which can help decision makers in the City Council to make more informed decisions and parishes have made it clear that they would like more influence on services which affect their communities. They offer a means of decentralising the provision of certain services and of revitalising local communities. In turn, the local councils recognise the strategic role of the Leeds City Council and the equitable distribution of services which it has to achieve.

5 Equality and Diversity / Cohesion and Integration

- 5.1 Attendance at the meeting is open to all parish councillors and the meetings are held a variety of venues throughout the two wards.

6 Council Policies and City Priorities

- 6.1 Leeds City Council and the local councils within its area share the common belief that working closely together plays a vital contribution to the well being of the communities they serve.

- 6.2 To this end, Leeds City Council and the local councils in the Leeds City Council area have a Charter which sets out how they aim to work together for the benefits of local people.
- 6.3 Leeds City Council and the local councils are committed to the principles of democratic local government. They are keen to see continued efforts made to improve our system of local democracy and to see greater public participation in and appreciation of this system.

7 Resources and Value for Money

- 7.1 The Parish and Town Council Forum is supported by an officer from the East North East Area Support Team.

8 Legal Implications, Access to Information and Call In

- 8.1 There are no significant legal implications.

9 Risk Management

- 9.1 There are no significant risks identified in this report.

10 Conclusions

- 10.1 The Outer North East Parish and Town Council Forum provides a place for the local councils to discuss issues of common interest and concern. It is supported by ward members and the Area Support Team.

11 Recommendations

- 11.1 The Area Committee is requested to note the minutes of the forum and, where appropriate, support the Outer North East Parish and Town Council Forum in resolving any issues raised.

12 Background documents

- 12.1 None